1. Go to [https://work-flow.tech](https://work-flow.tech) and click **LOGIN** on the top menu.

2. The **Login / Registration window** opens.
3. If you have a Membership Code:

- Under Create a new account: ignore the Membership Plan drop-down menu.
- Fill out all the required profile fields (use your work email address).
- Click the “Got a membership code?” link and enter your code.
- Accept the Terms of Service.
- Check the “I’m not a robot” reCAPTCHA box.
- Click the Sign-Up button.
- Look for an email titled “WORK-FLOW – Email Confirmation” (check your spam folder).
- Click the confirmation link included in the email: your account is now activated.
- Log in with your credentials (username and password).
- The E-LEARNING top menu is now a drop-down menu that gives you access to the instructions, the glossary, the FlowHub, and/or the course(s) offered to you.

4. If you do not have a Membership Code:

- Under Create a new account: select a Membership Plan using the drop-down menu.
- Fill out all the required profile fields.
- Accept the Terms of Service.
- Check the “I’m not a robot” reCAPTCHA box.
- Click the Sign-Up button.
- You will be redirected to the Checkout Payment page.
- Fill out the email address, first, and last name fields then click Purchase.
- Finalize the payment via PayPal’s portal. Select “Pay with Debit or Credit Card” for secure payment without a PayPal account.
- Upon payment completion, look for 3 emails (check your spam folder).
• Ignore the one titled “WORK-FLOW – Payment Finalization Reminder”, only necessary if you did not complete the transaction immediately.
• Click the confirmation link included in the “WORK-FLOW – Email Confirmation” email: your account is now activated.
• Log in with your credentials (username and password).
• The E-LEARNING top menu is now a drop-down menu that gives you access to the instructions, the glossary, the FlowHub, and/or the course(s) you purchased.

FCE Launch starts the Flow Cytometry Essentials course and CSx Launch starts Cytometry Select courses.

• The final email titled “Verify your account” helps reconcile your purchase with the account registration to give you access to your purchase history.